

## FACT SHEET 2016/2017

GENERAL INFORMATION	
Name of Institution	Hautes Etudes d'Ingénieur – Lille Catholic University
Location	Lille, France Lille is located less than one hour by train from Paris and Brussels, one and a half hour from London and three hours from Amsterdam
Field of study	General engineering with specialization in : Architectural engineering; Banking, Finance and Insurance; Biomedical engineering; Building and civil engineering; Chemical engineering; Computer Science and Information technology, Energy, electrical systems and control systems; Energy, Habitat, Environment; Industrial management, Mechanical engineering; Technologies, innovation and international textile management
Number of students	2200 students
Website	<a href="http://www.hei.fr">http://www.hei.fr</a>
International Relations Office	<b>Anne LACOUR</b> - International relations coordinator Tel: +33 (0)3 59 56 69 26 E-mail: <a href="mailto:anne.lacour@hei.fr">anne.lacour@hei.fr</a> Fax: +33 (0)3 28 38 48 05  <b>Priscilla JAROSZ</b> - Assistant Tel: +33 (0)3 28 38 48 58 ext: 5623 E-mail: <a href="mailto:priscilla.jarosz@hei.fr">priscilla.jarosz@hei.fr</a>
Mailing address	Hautes Etudes d'Ingénieur 13 rue de Toul, BP 41290 59014 LILLE CEDEX - FRANCE

ACADEMIC INFORMATION																						
Language of instruction	French																					
Class format	Lectures, laboratory work, tutorials, group projects																					
Full-time Academic Course Load	In the European Credit Transfer System (ECTS), the normal workload for a full-time student is 30 credits per semester. We recommend exchange students to take a minimum of 20 credits. 14 contact hours = 1 ECTS																					
Grading System	<p><b>Grading scale goes from 0 to 20.</b></p> <table border="1"> <tbody> <tr> <td>A</td> <td>Grade <math>\geq 14</math></td> <td>Excellent</td> </tr> <tr> <td>B</td> <td><math>13 \leq \text{grade} &lt; 14</math></td> <td>Very good</td> </tr> <tr> <td>C</td> <td><math>12 \leq \text{grade} &lt; 13</math></td> <td>Good</td> </tr> <tr> <td>D</td> <td><math>11 \leq \text{grade} &lt; 12</math></td> <td>Satisfactory</td> </tr> <tr> <td>E</td> <td><math>10 \leq \text{grade} &lt; 11</math></td> <td>Just sufficient</td> </tr> <tr> <td>FX</td> <td><math>9 \leq \text{grade} &lt; 10</math></td> <td>Fail</td> </tr> <tr> <td>F</td> <td>Grade <math>&lt; 9</math></td> <td>Fail</td> </tr> </tbody> </table>	A	Grade $\geq 14$	Excellent	B	$13 \leq \text{grade} < 14$	Very good	C	$12 \leq \text{grade} < 13$	Good	D	$11 \leq \text{grade} < 12$	Satisfactory	E	$10 \leq \text{grade} < 11$	Just sufficient	FX	$9 \leq \text{grade} < 10$	Fail	F	Grade $< 9$	Fail
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Academic Calendar	<p><b>Fall semester :</b></p> <p>HEI3: End of August – End of January HEI4: Beginning of September – Mid-January HEI5: End of September – End of January</p> <p><b>Spring semester :</b></p> <p>HEI3: Beginning of February – Mid-June HEI4: Mid-January – End of May HEI5: Beginning of January – End of April</p>																					
Language requirements	Compulsory language requirement for exchange students: French Intermediate level ( <b>B1/B2 level</b> ). Intermediate and advanced level classes in French language are provided for exchange students.																					
Departmental coordinators	<p><b>Architectural engineering</b> Denis OUAILLARBOUROU – <a href="mailto:denis.ouaillarbourou@hei.fr">denis.ouaillarbourou@hei.fr</a></p> <p><b>Banking, Finance and Insurance</b> Antoine LEJEUNE – <a href="mailto:antoine.lejeune@hei.fr">antoine.lejeune@hei.fr</a></p> <p><b>Biomedical engineering</b> Annabelle MAILFAIT - <a href="mailto:annabelle.mailfait@hei.fr">annabelle.mailfait@hei.fr</a> Laurent PEYRODIE – <a href="mailto:laurent.peyrodie@hei.fr">laurent.peyrodie@hei.fr</a></p> <p><b>Building and civil engineering</b> Julien CHAMOIN – <a href="mailto:julien.chamoin@hei.fr">julien.chamoin@hei.fr</a></p> <p><b>Chemical engineering</b> Patrick LEGHIE – <a href="mailto:patrick.leghie@hei.fr">patrick.leghie@hei.fr</a></p> <p><b>Computer Science and Information Technology</b> François LE FLOC'H – <a href="mailto:francois.lefloch@hei.fr">francois.lefloch@hei.fr</a></p> <p><b>Energy, electrical systems and control systems</b> Sandrine DHILLY – <a href="mailto:Sandrine.dhilly@hei.fr">Sandrine.dhilly@hei.fr</a> Dhaker ABBES – <a href="mailto:Dhaker.abbes@hei.fr">Dhaker.abbes@hei.fr</a></p> <p><b>Energy, Habitat, Environment</b> Ana RUIZ BOWEN – <a href="mailto:ana.ruiz-bowen@hei.fr">ana.ruiz-bowen@hei.fr</a></p> <p><b>Industrial management</b> Catherine DEMARQUE – <a href="mailto:catherine.demarque@hei.fr">catherine.demarque@hei.fr</a></p> <p><b>Mechanical engineering</b> Stéphane BALY – <a href="mailto:stephane.baly@hei.fr">stephane.baly@hei.fr</a></p> <p><b>Technologies, innovation and international textile management</b> Denis DERANTON – <a href="mailto:denis.deranton@hei.fr">denis.deranton@hei.fr</a></p>																					

APPLICATION PROCEDURES	
Nomination	<p>You should nominate the students you have selected with the following details:</p> <ul style="list-style-type: none"> <li>- Name and surname</li> <li>- Major and Minor fields of studies</li> <li>- Duration of the exchange</li> <li>- e-mail address</li> </ul> <p><u>Nomination deadline :</u></p> <p>For a stay beginning in August/September (Fall semester): <b>May 15, 2016</b>            For a stay beginning in January (Spring semester) : <b>October 15, 2016</b></p>
Application Procedure	<p>Once students have been nominated, they should complete the enclosed <b>Application Form</b> and send it to HEI international office with supporting required documents (see below).</p> <p>After HEI receives their application, it takes <u>about 4 weeks after the application deadline</u> to process it and have the subjects chosen checked by the relevant department.</p> <p>Once a set of subjects has been approved and their application is accepted, students and their home university will be notified and sent the following documents by e-mail:</p> <ul style="list-style-type: none"> <li>- Pre-arrival information</li> <li>- Information about the orientation session</li> <li>- Guide for international students</li> </ul> <p><u>Application Deadlines:</u></p> <p>For a stay beginning in August/September (Fall semester): <b>May 15, 2016</b>            For a stay beginning in January (Spring semester) : <b>October 15, 2016</b></p>
Supporting documents required	<ul style="list-style-type: none"> <li>- An official nomination email (unless it has already been sent by Home University)</li> <li>- Copy of passport/ID</li> <li>- Transcripts of records.</li> <li>- A covering typed letter stating reasons for application</li> <li>- Proof of proficiency in French (reference letter from professor, diploma). <b>Minimum B1/B2 Level.</b></li> <li>- Learning agreement (enclosed)</li> <li>- A jpeg photo (<u>face picture</u>)</li> </ul>

<b>ACCOMMODATION INFORMATION</b>	
	<p>It may be very difficult to find housing upon arrival in Lille. So we strongly recommend to make sure that you have housing <b>before</b> your arrival in France.</p> <p>Please find below some options : to stay in a university dorm or to find housing by your own.</p>
<b>University dorm</b>	
General information	<p><b><u>AEU</u></b></p> <p>AEU provides international students with dorms on the campus but also within the city.</p> <p>If you wish to book a room in a university dorm, kindly note that <b>all the housing information</b> (list of dorms, description, rent price, application procedure, etc.) is available on the website of AEU (Housing Office) : <a href="http://www.aeu.asso.fr">www.aeu.asso.fr</a> (English version available/please click on the British flag)</p> <p><u>Information and Contact :</u> Service Logement (Housing Office) - A.E.U Association d'Entraide Universitaire 47 Boulevard Vauban (second floor) – Lille Tel : +33 (0)3. 20.15.97.78 E-mail : <a href="mailto:logement@aeu.asso.fr">logement@aeu.asso.fr</a> Website : <a href="http://www.asso-aeu.fr/en/">http://www.asso-aeu.fr/en/</a> Facebook : <a href="https://www.facebook.com/aeu.com">facebook.com/aeu.com</a> Open from Monday to Friday : 8.30 am to 6.00 pm Please put Anne LACOUR (<a href="mailto:anne.lacour@hei.fr">anne.lacour@hei.fr</a>), Priscilla JAROSZ (<a href="mailto:Priscilla.JAROSZ@hei.fr">Priscilla.JAROSZ@hei.fr</a>) or in copy of any email sent to the AEU.</p>
Deadlines (recommended)	<ul style="list-style-type: none"> <li>- <b>April 30</b> for a stay beginning in August/September (Fall semester)</li> <li>- <b>October 30</b> for a stay beginning in January (Spring semester)</li> </ul>
<b>Other housing options</b>	
<p>If you do not wish to book a room in a university dorm, other options are available like flat sharing or private accommodation (see course catalogue).</p>	

### ESTIMATED COST OF LIVING

<b>in Euros/ per month</b>	Accommodation	from about 240 to 550/month
	Food : Restaurant universitaire AEU	About 300/month
	Books and materials	About 50/month
	Transport (bus/metro)	About 80/month (leisure)
	Phone & Internet	About 30/month
	<p>Don't forget to add :</p> <ul style="list-style-type: none"> <li>- <b>French Health insurance:</b> 215 Euros*/Academic year in 2015-2016. It is <b>mandatory</b> if students stay for <b>more than 3 months</b> in France for non-European students</li> </ul> <p><u>For students booking a room through AEU :</u></p> <ul style="list-style-type: none"> <li>- <b>AEU housing application fee :</b> 230 Euros*</li> <li>- <b>AEU charges (includes electricity and water) :</b> 468 Euros* (annual)</li> <li>- <b>AEU housing deposit:</b> about 615 Euros*. It will be returned at the end of the year if no material damage has been caused to the room</li> <li>- <b>AEU student services card :</b> About 11 Euros</li> <li>- <b>Membership fees (AEU dorm) :</b> 87 Euros*</li> <li>- <b>Insurance for accommodation :</b> About 59 Euros (annual)</li> </ul> <ul style="list-style-type: none"> <li>- <b>For students having a visa "CESEDA" :</b> Fiscal stamp of 58 Euros (to buy once in France)</li> <li>- <b>Personal expenses:</b> About 200€/month</li> </ul> <p><i>*Estimated costs on the basis of the 2015-2016 Academic year.</i></p>	

### VISA INFORMATION

	<p>Citizens from Germany, Austria , Belgium, Denmark, Spain, France, Greece, Ireland, Italy, Luxembourg, the Netherlands, Portugal, the UK, Sweden, Cyprus, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Czech Republic, Slovakia, Island, Liechtenstein, Norway, Andorra, Monaco, Switzerland, San Marin and from Vatican are exempted from the visa procedure.</p> <p>For students of the following nationalities : Algeria – Argentina - Benin – Brazil – Burkina Faso – Cameroon – Chile – China – Colombia – Comoros - Congo (Brazzaville) – Cote d'Ivoire – Gabon – Guinea – India – Japan – Indonesia - Lebanon – Madagascar – Mali – Morocco – Mauritius – Mexico – Peru – Senegal – Russia – South Korea – Syria – Taiwan – Tunisia – Turkey – USA – Vietnam</p>
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	<p>An online application procedure has been set up by the French Ministry of Foreign Affairs. <b><u>This procedure must be followed and is mandatory to obtain a student visa.</u></b></p> <p><b>For more information: Please contact Campus France in your home country.</b></p> <p>For students from any other nationality: Please check with the French Consulate which is the closest to your home. It will give the process and the list of required documents to get a visa. Check <a href="http://www.diplomatie.gouv.fr/fr/le-ministere-et-son-reseau/annuaire-et-adresses-dumaedi/ambassades-et-consulats-francais-a/">http://www.diplomatie.gouv.fr/fr/le-ministere-et-son-reseau/annuaire-et-adresses-dumaedi/ambassades-et-consulats-francais-a/</a>&gt; Ambassades et consulats français à l'étranger: this website is done by our Ministry of Foreign Affairs and gives the contacts of French embassies and consulates abroad.</p> <p>For exchange students staying in France for 1 semester, please inform the agent consulate if you will travel outside France or if you will have a salary work in France in order to be delivered the appropriate visa.</p> <p>Students need to have received a notification of acceptance from HEI (letter or email) before starting the visa application.</p> <p>A tourist visa is not sufficient and students will face being expelled from France after 3 months and any diplomas or credits obtained will not be recognised.</p>
<p><b>Once arrived in France</b></p>	
	<p>For students with <b>visa CESEDA R.311-3 6°</b> (Visa Long Séjour Valant Titre de Séjour) :</p> <p>They will have to validate it by OFII (Office Français de l'Immigration et de l'Intégration) once in France.</p> <p>Please don't forget to bring with you the document provided by the French Consulate : <b>"Visa de Long Séjour – Demande d'attestation OFII"</b></p> <p>Please contact the International Office of HEI. You will be helped to process the validation of your visa.</p> <p>For student with visa <b>"carte de séjour à solliciter"</b>, you will have to apply for a resident permit (carte de séjour) once in France. Please contact the International Office of your host school or faculty. You will be helped to apply for a Carte de séjour.</p> <p>For student with visa <b>"Dispense temporaire de carte de séjour"</b>, there is no administrative procedure to do.</p> <p>Please note that this visa doesn't allow students to have salary work in France or to travel outside France except to their home country.</p> <p><b><u>Also please note that this Visa does not enable students to ask for the CAF housing allowance in France.</u></b></p>

## HEALTH INSURANCE INFORMATION

<p>Health Insurance <b>Mandatory</b></p>	<p>Even if you come in France with your own health insurance, <b>the French Government requires non European Union students (EU) less than 28 years old and spending more than 3 months in France to purchase the French health insurance, called "Sécurité Sociale"</b>.</p> <p>The amount was 215 Euros in 2015-2016. The annual premium is to be paid for the entire academic year no matter when students come to France. It is valid from October 1, 2016 to September 30, 2017 for students arriving on August and from February 1, 2017 to September 30, 2017 for students arriving in January.</p> <p>We ask students to show upon arrival the proof of an international health insurance covering them in France from their arrival until October 1 for Fall semester or February 1 for Spring semester.</p> <p>It refunds about 70 % of medical costs. For further information : <a href="http://www.ameli.fr/assures/index.php">http://www.ameli.fr/assures/index.php</a> ("Soins et remboursements")</p> <p><b>Important:</b> Sécurité sociale doesn't cover you if you travel outside France, in case of repatriation and for civil liability.</p>
<p>Health insurance <b>Optional</b></p>	<p>Students have the option of getting a complementary financial cover to obtain better refunds. This cover is distinct from the affiliation to the Sécurité Sociale. There are several complementary student insurance companies.</p> <ul style="list-style-type: none"> <li>- SMENO: <a href="http://www.smeno.com">www.smeno.com</a>.</li> <li>- LMDE: <a href="http://www.lmde.com">www.lmde.com</a></li> </ul> <p>The costs vary depending on the insurance company and the option chosen (from about 90 Euros/academic year).</p> <p><b>Important :</b> Note that this complementary health insurance is <b>different</b> from the international health coverage students <b>have to</b> show upon arrival.</p>

## ORIENTATION INFORMATION

<p>Welcome session</p>	<p>All international students are invited to take part in the orientation week during the first week of the semester.</p> <p>The programme of the orientation week will be provided before the start of the semester.</p>
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## ADDITIONAL INFORMATION

### COSMPOL'HEITE– international student association

The aim of the association is to create bonds with international students. It also aims at making the arrival at HEI and in a new town easier. It helps students providing with a variety of services. They organise parties, sightseeing trips, regional specialties tasting ...

Moreover each international student will be attributed a buddy who will initiate contact prior to arrival and answer questions.

They can also organise pick up at the train station and help international students settle in their new environment.